

**Virginia Dressage Association (VADA) - Safe Sport Training Program**  
**Declaration of 2026 Chapter Activities: Guidance Document**

Please enter your Chapter's planned activities for 2026 and identify positions in each chapter activity that would require Safe Sport training **by March 1, 2026**. Any additional chapter activities added throughout the 2026 calendar year must be reported using this online form no later than 14 days *before* the event. The purpose of this document is to provide guidance when submitting your Chapter's 2026 activities via the link below. The names of the *actual* individuals who fill the positions at your chapter's activities will be tracked on a separate spreadsheet.

**Directions:** Please submit a response answering the following five (5) questions for each Chapter activity using the following link: <https://forms.gle/NBGjfsV9jx1zm2678>

**1. VADA Chapter:** Designate the Chapter for which you are declaring a chapter activity.

*Note: In the instance where an activity is being "hosted" by more than one Chapter, please select more than one Chapter.*

**2. Name and Type of Chapter Activity:** Indicate the name and type of chapter activity with specificity.

*For example:*

- *Lilo Fore Clinic (mounted clinic with auditors)*
- *"L" Program - Session C*
- *Horsemanship Clinic with Christina Bailey (mounted and unmounted clinic)*
- *Annual Banquet & 2025 Year-End Awards*
- *VADACC June 2026 In-Person Board Meeting*
- *VADA/NOVA March Schooling Show*
- *2026 Dressage at Deep Run I & II Licensed Competition*

Included: Chapter-run licensed shows, Chapter-run schooling shows, fix-a-tests, mounted and unmounted clinics, Chapter Board meetings (in-person), social activities, banquets/awards ceremonies.

Not Included: Schooling shows that are not Chapter-run but rather are run by a local organization/entity; Chapter-run events that are fully virtual.

**3. Date(s) of Chapter Activity:** Indicate the specific date or dates of Chapter activity.

*For example:*

- *March 20, 2026*
- *April 27-28, 2026*

**4. Anticipated Positions at Chapter Activity Requiring Safe Sport Training:** Select all positions involved in Chapter activity that will require Safe Sport Training.

*Note: this requirement only applies to VADA and Chapter members who can reasonably be expected to come into contact with a minor at the chapter activity. Includes time before/after chapter activity for set-up or take-down (e.g., arena set-up or take-down, etc.). If a position does not seem to clearly fit any of the pre-designated categories, please select "Other" and specify the type of position.*

*Remember that you are not providing the names of any specific individuals on this form; rather, only the positions you anticipate meet the criteria for Safe Sport Training completion.*

*Potential positions may include: chapter activity organizer(s), clinician or other education provider, ring steward(s), scorer(s), secretary, show manager(s), stable manager(s), facility owner(s), facility manager(s), volunteer coordinator, other(s)- please specify.*

**5. Name(s) of Chapter Member(s) Organizing the Chapter Activity:** Indicate the name(s) of the Chapter member(s) responsible for organizing the chapter activity.

*Note: In the instance where the organizer changes after submitting the information for the chapter activity, please submit the updated information as soon as it is available.*