

Virginia Dressage Association (VADA) - Safe Sport Training Program
Declaration of 2026 Club Activities: Guidance Document

Please enter your Chapter's planned club activities for 2026 and identify positions in each club activity that would require Safe Sport training. Any additional club activities added throughout the 2026 calendar year must be reported using this online form no later than 14 days *before* the event. The purpose of this document is to provide guidance when submitting your Chapter's 2026 club activities via the link below. The names of the *actual* individuals who fill the positions at your club's activities will be tracked on a separate spreadsheet.

Directions: Please submit a response answering the following five (5) questions for each Club activity using the following link: <https://forms.gle/NBGjfsV9jx1zm2678>

1. VADA Chapter: Designate the Chapter for which you are declaring a club activity.

Note: In the instance where an activity is being "hosted" by more than one Club, please select more than one Chapter.

2. Name and Type of Club Activity: Indicate the name and type of club activity with specificity.

For example:

- *Lilo Fore Clinic (mounted clinic with auditors)*
- *"L" Program - Session C*
- *Horsemanship Clinic with Christina Bailey (mounted and unmounted clinic)*
- *Annual Banquet & 2025 Year-End Awards*
- *VADACC June 2026 In-Person Board Meeting*
- *VADA/NOVA March Schooling Show*
- *2026 Dressage at Deep Run I & II Licensed Competition*

Included: Chapter-run licensed shows, Chapter-run schooling shows, fix-a-tests, mounted and unmounted clinics, Chapter Board meetings (in-person), social activities, banquets/awards ceremonies.

Not Included: Schooling shows that are not Chapter-run but rather are run by a local organization/entity; Chapter-run events that are fully virtual.

3. Date(s) of Club Activity: Indicate the specific date or dates of Club activity.

For example:

- *March 20, 2026*
- *April 27-28, 2026*

4. Anticipated Positions at Club Activity Requiring Safe Sport Training: Select all positions involved in Club activity that will require Safe Sport Training.

Note: this requirement only applies to VADA and Chapter members who can reasonably be expected to come into contact with a minor at the club activity. Includes time before/after club activity for set-up or take-down (e.g., arena set-up or take-down, etc.). If a position does not seem to clearly fit any of the pre-designated categories, please select "Other" and specify the type of position.

Remember that you are not providing the names of any specific individuals on this form; rather, only the positions you anticipate meet the criteria for Safe Sport Training completion.

Potential positions may include: club activity organizer(s), clinician or other education provider, ring steward(s), scorer(s), secretary, show manager(s), stable manager(s), facility owner(s), facility manager(s), volunteer coordinator, other(s)- please specify.

5. Name(s) of Chapter Member(s) Organizing the Club Activity: Indicate the name(s) of the Chapter member(s) responsible for organizing the club activity.

Note: In the instance where the organizer changes after submitting the information for the club activity, please submit the updated information as soon as it is available.